

DRG Publishing
306 East Parr Road
Berne, IN 46711

Credit Application/Advertising

Date _____

Please mail completed application to the attention of **Molly Norton**, Accounts Receivable Coordinator, at the above address, or fax to (260) 589-8093.

(Please type or print)

APPLICANT COMPANY INFORMATION

Firm or Business Name _____

Doing Business As (DBA) _____

Contact Person _____

Billing Address _____

City _____ **State** _____ **Zip** _____

Shipping Address _____

City _____ **State** _____ **Zip** _____

Phone Number _____ **Fax Number** _____

E-Mail Address _____

Company Website _____

Ownership (Name or Parent Company, if subsidiary) _____

Proprietorship Partnership Corporation
 Limited Liability Company Subsidiary Other

Proprietor, Partners, or Officers, if incorporated:

(1) **Name** _____ **Home address** _____

Title _____ **SSN#** _____

(2) **Name** _____ **Home Address** _____

Title _____ **SSN#** _____

(3) **Name** _____ **Home Address** _____

Title _____ **SSN#** _____

Federal Tax or Social Security Number _____

Principal Business of Firm _____

Year Business Established _____ **At Present Location Since** _____

Is Business Incorporated? _____ **If so, under laws of what state?** _____

Pending Lawsuits against Company? (if so, please explain):

CREDIT INFORMATION

Estimated Sales for 12 months \$ _____

Estimated Maximum Credit Desired: \$ _____

Name of Bank _____

Address _____

City, State, Zip _____

Account Number _____

CREDIT REFERENCES (list three references)

(1) Name _____ Address _____
City _____ State _____ Zip _____
Phone Number _____ Fax Number _____
E-Mail Address _____ Contact Person _____

(2) Name _____ Address _____
City _____ State _____ Zip _____
Phone Number _____ Fax Number _____
E-Mail Address _____ Contact Person _____

(3) Name _____ Address _____
City _____ State _____ Zip _____
Phone Number _____ Fax Number _____
E-Mail Address _____ Contact Person _____

DRG Representative who gave you this form _____

Note: If account is authorized to purchase on open account, be it understood that all purchases are due and payable by the terms outlined and agreed upon by applicant. The undersigned official, to induce the granting of credit to applicant, hereby personally guarantees the company's credit.

I HEREBY WARRANT THAT THE ABOVE INFORMATION IS TRUE AND CORRECT, AND IS FURNISHED FOR THE SOLE PURPOSE OF OBTAINING CREDIT. MY SIGNATURE AUTHORIZES DRG PUBLISHING TO INVESTIGATE MY/OUR CREDIT RECORD AND THE REFERENCES LISTED PERTAINING TO MY/OUR CREDIT AND FINANCIAL RESPONSIBILITY.

Company Name: _____

Signed By: _____
Individually and as an officer of the firm

Title: _____

Date: _____

GENERAL TERMS & INFORMATION:

- All advertising is subject to publisher's approval.
- All contracts and insertion orders are accepted subject to terms of rate card.
- DRG Publishing terms and conditions are superior to any amendments supplied by advertiser unless a DRG Publishing director or the CEO in writing accepts such amendments.

- Approved credit application on file or cash in advance required. Space is billed as reserved.
- Payment terms net 30 days. Forfeit of all discounts on invoices over 30 days past due. Advertiser agrees to pay principal in full, all accrued finance charges, collection costs and reasonable attorney fees in the event that this account is referred to a collection agency or attorney for collection services.
- Advertiser cancellations must be submitted in writing and are only accepted up to two weeks prior to ad close date. All cancelled insertions are subject to short rate.
- Advertisers using post office box numbers must furnish legal street address and telephone number.
- Advertisers, by submission of ad materials, warrant that all materials are the sole property of the advertiser and that all rights and/or license fees have been paid for use of endorsements, pictures, and/or testimonials contained in the advertising materials.
- Advertiser indemnifies and holds publisher harmless for any liability arising from the publication of materials submitted by the advertiser.
- Publisher reserves the right to run a previous advertisement if materials are not received by the materials due date.
- The word “advertisement” will be placed with ad copy, which, in the publisher’s view, resembles editorial matter.
- Publisher assumes no responsibility for errors or omissions, or for failure to publish.
- Publisher is not responsible for damaged or lost materials.
- Publisher reserves the right to reject or exclude copy deemed inappropriate in the publisher’s sole opinion.
- **Signature on credit application and insertion order acknowledges acceptance of the terms listed herein.**

All information given in this document is considered **HIGHLY CONFIDENTIAL** and will be used by DRG Publishing and its subsidiaries for the purpose of establishing credit and financial responsibility.