

Step #1 Project and Fabric Swatch Review

Please note that all submissions should be original designs and not previously published. To submit a project for consideration, please include the following items: a short description of the project including any special techniques used along with a fabric swatch for our review. Please submit your photo, sketch, or completed project along with a description via e-mail to: Julie_Johnson@drqnetwork.com or mail to:

Julie Johnson, Editor
DRG
306 East Parr Road
Berne, IN 46711

A verbal agreement with you will be determined prior to Step #2. Once we have agreed on the accepted projects, you will receive a printed report or e-mail giving the due dates as your reminder.

Step #2 Accepted Projects

If your project is accepted, all instructional text should be in Microsoft Word. Leave one space between each sentence. Instructions should be written with a step by step format. Please do not use any special formatting, as this will be changed during our editing process.

As necessary, please use line illustrations to indicate special processes or make partial samples so that we can do step-by-step photography in-house. If templates are needed, mark each template with the number of pieces to be cut, suggested color and a label where appropriate.

Though some designers take pictures of steps and processes, this is not necessary. A simple line drawing will do. If you chose to use your own photography, please submit photos in a .jpg format. Indicate in your text where these line drawings and pictures should be placed. Another option available to you is to DRG take the photographs necessary of the steps of your project. If so desired, please include the partial projects for step-by-step photography along with your remaining project items as outlined below.

Include a list of supplies and products used. If these products were donated to you by a manufacturer, we give the manufacturer credit by including them in our See, Shop and Sew section. Please include the company name, phone numbers and e-mail address for each "free" notion or fabric. Be sure to refer to the product by the trade name.

If possible, include one to two tips or useful information regarding the technique used. The new format for the tips is limited to 36 words. Longer techniques will be shown in a sidebar format. Remember to include additional information as needed for sidebars. Though not needed for instructional purposes, these tips are often of interest to the reader. Remember to allow for shrinkage when determining yardage. It is better to overestimate on fabric yardage than to underestimate.

All information should be e-mailed to Julie_Johnson@drqnetwork.com. or saved on a cd and mailed with the illustrations, partial projects for photography, or your photos to.

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Please include your return address with all packages. If more than one box is sent, please indicate by marking each box as: 1 of 2, 2 of 2, etc. It is recommended to get the tracking number for the package prior to sending, just in case.

Fees for each project are based on complexity, fabric usage, and budgets for the magazine. A formal agreement will be sent to you after your package is received. Please sign and return the agreement in business-reply envelope. Payment will be made within 45 days of time after receipt of your signed agreement. Your project will be returned in about six weeks after the publication date of the printed copy in which it appears.

Should you have any questions or concerns, please do not hesitate to call me at: 260.589.4000, ext. 361.

I look forward to working with all of you,

Sincerely,

Julie Johnson, Editor
Sewing Savvy magazine